



# Staff Induction

## POLICY

### Purpose

- To provide new teachers with the support, direction and information that will allow them to be effective and confident in the OGPS learning community.
- To introduce the teacher to the culture, expectations, policies and goals of the school.
- To provide all staff members with opportunities to develop themselves professionally by the means of a targeted mentoring program.

### Guidelines

- The program is to be conducted with all beginning teachers and new teachers to the school.

### Implementation

- The school Principal is responsible for ensuring each new appointed teacher undertakes a supportive and effective formal induction program.
- The Principal or Principal's appointed representative will act as a mentor for each new teacher.
- Each induction will be planned and documented.
- The induction program contains of accessing the A-Z of Ocean Grove Primary School and the OH&S formal induction checklist

### Evaluation

This policy will be reviewed as part of the school's annual review cycle.

### POLICY REVIEW AND APPROVAL

Policy last reviewed	November 2025
Approved by	Principal
Next scheduled review date	November 2027